<u>CITY OF CHARLACK BOARD MEETING</u> Charlack City Hall, 8401 Midland Blvd., Charlack, MO 63114 Tuesday, September 10, 2019 at 7pm. ***AGENDA***

PUBLIC NOTICE POSTED IN ACCORDANCE WITH 610 RSMO 1986 AS AMENDED. By: <u>Susan Gallagher, City Clerk</u> Date: 09/09/19 Time: <u>4:00 pm.</u>

Call to Order - Board Meeting - Mayor Mark Chamberlain

<u>Pledge of Allegiance – Mayor Chamberlain</u>

Roll Call - Mayor Chamberlain

> Roll call for governing Board. Roll call is recorded and necessary to establish a quorum.

Approval of Agenda

Approval of Minutes from the Board Meeting on June 25, 2019 Pages 1-5

Police Report - Chief Jimenez Pages 6-9

City Hall Report

Financial Report – City Administrator Pages 10-18

New Business

Comments from the Aldermen

 \blacktriangleright Ward 1

 \blacktriangleright Ward 2

Mayor's Report - Mark Chamberlain

City Administrator's Report – Mike Pauley

<u>City Attorney's Report</u> – Edward Sluys

Unfinished Business

• None

Bills, Ordinances and Resolutions Pages 19-23

> 19-8 AN ORDINANCE ESTABLISHING A POLICE COMMISSION

Public Participation

Members of the audience will be given the opportunity to address the Board on any issue or concern. You must sign in on the Public Comment sheet to have an opportunity to speak. After being called upon, please stand and state your name, address and business for the record. Comments and discussion will be heard at this time and shall be limited to a total of 4 minutes. Your comments must be respectful and orderly. The Mayor or Designee can stop the discussion if it becomes disorderly, abusive or obscene. If a person is not respectful and orderly, they can be removed from the meeting. If the topic for discussion relates to an advertised public hearing, we ask that you hold your comments until after the presentation has been made. Thank you for your cooperation.

Closed Session for § Legal 610.021(1)

<u>Adjourn</u>

The City of Charlack is working to comply with the Americans with Disabilities Act (ADA). Reasonable accommodations will be provided when requested. To request an accommodation, please call the Government Center, 427-4715 at least 48 hours in advance of the meeting and communicate your needs.

NOTE: The Mayor and Board of Aldermen will consider and act upon the matters listed above and such other matters as may be presented at the meeting and determined to be appropriate for discussion at that time.

Notice is hereby given that the Mayor and Board of Aldermen may also hold a closed meeting for the purpose of dealing with matters relating to one or more of the following: legal actions, causes of action, litigation or privileged communications between the City's representatives and its attorneys (RSMo 610.021.1 1994); lease, purchase or sale of real estate (RSMo 610.021.2 1994); hiring, firing, disciplining or promoting employees with employee groups (RSMo 610.021.3 1994); bidding specifications (RSMo 610.021.11 1994); and/or proprietary technological materials (RSMo 610.021.15 1994).

Minutes of City of Charlack Board Meeting Tuesday, July 9, 2019 at 7:00pm Charlack City Hall

Call to Order

Mayor Mark Chamberlain called the meeting to order at 7:00pm

Pledge of Allegiance

Mayor Chamberlain led the Pledge of Allegiance.

Roll Call

Alderman Bob Terry Alderman Bruce Klema Alderman Tom Bonzo Alderman Russ Elwood Mayor Mark Chamberlain City Attorney Ed Sluys Present Present Present Present Present

Approval of Agenda

- Mayor Chamberlain wants to move Jay Wohlschlaeger for Park Discussion before the Police Report.
- Mayor Chamberlain wants to strike the closed session.

Motion to approve the agenda with the two changes was made by Alderman Bonzo, seconded by Alderman Elwood. Motion passed with no dissentions.

Approval of the Minutes from the Board Meeting on June 25, 2019

Motion to approve the minutes from the board meeting on June 25, 2019 was made by Alderman Bonzo, seconded by Alderman Elwood. Motion passed with no dissentions.

New Business

• Jay Wohlschlaeger from SWT Design gave a presentation on the park. We are working on a master plan for the park. This is the 1st of two public meetings. We have a solid foundation and will build on that. What are the amenities that the community would like to improve the park? After tonight we will consolidate the two ideas into one and get some costs for the project. The second meeting, we will be tweaking the plan. What would you like to see happen first with the initial phase for improvement to the park? The park is approximate 2 acres. The north side is where the existing amenities are now. The creek splits the park and the south side is an open field. Is there a need for more parking? What can be done to visually improve the creek? We want to focus on how we can build on what is in the park now. How can we add a trail, and we will need to address the ADA accessibility. Parking on the upper park would be parking spots by Walton road. Can we run the trail through the creek? Adding a pavilion to the south side, we would need to decide what materials to use. We have two options for the trail, should it be concrete or asphalt? The overlook shelter, do you want timber framed or steel, wrapped in stone. Playground replacement with surfacing, poured in place or synthetic. Adventure play or nature play? Take home the pictures of the park and the next discussion will be at the next meeting on August 13th.

Police Report

- Police Chief Aaron Jimenez gave the police report.
- In St. Ann, we had a lot of firework complaints. The size of the fireworks is bigger now.
- The Victims Advocate will be coming to the next meeting.
- The Police Board Commission needs 3 or 5, one at large. This needs to be placed on the agenda to pass an ordinance for the commission.
- Officer Sontheimer was in an accident while pulling out of St. Ann, he had a few bumps and bruises and was cleared by the Workman's Comp doctor.
- The person responsible for Angie Houseman's murder has been transferred here and his arraignment will be in the next 30 days.
- Next month we will have the Calea report.
- Thanks to Frank and Doris who hosted a barbeque at St. Ann to benefit Officer Michael Langsdorf's family.
- The resident next to John's Butcher Shoppe was reported missing and his door was left open. After investigating this, we learned that he was in rehab with knee surgery. The person that was coming by with his mail, left the door open.
- Neighborhood watch is the last Thursday of the month at St. Ann.
- St. Ann & Overland covered for Vinita Park so their staff could attend the funeral of Officer Langsdorf. What an awesome job.

City Hall Report

- The City Hall Reports were presented by City Administrator, Mike Pauley.
- The financial reports are included with the packet. We met two weeks ago and haven't spent anything with the new budget.
- Our account Heidi will be at the August.

New Business

• Appointment for the Board President was presented by Mayor Chamberlain. Alderman Klema nominated Tom Bonzo for Board President. Alderman Bonzo accepted the appointment.

Motion to appoint Tom Bonzo as Board President was made by Alderman Klema, seconded by Alderman Elwood. Motion passed with no dissentions.

• Appointment for the Treasurer was presented by Mayor Chamberlain. Alderman Bonzo nominated Bob Terry. Alderman Terry accepted the appointment.

Motion to appoint Bob Terry as Treasurer was made by Alderman Bonzo, seconded by Alderman Klema. Motion passed with no dissentions.

• Appointment for Police Board Commission – we need an ordinance. Mayor Chamberlain nominates Robin Metz to the Police Board Commission in Ward 2.

Motion to approve the nomination for Robin Metz to the Police Board Commission for Ward 2 was made by Alderman Bonzo, seconded by Alderman Elwood. Motion passed with no dissentions.

- RFP for Milling and Repaving Marshall Road from Forest to Argyle was presented by Mike Pauley, City Administrator. We have budgeted \$60,000 for street repairs. We need to get this done while school is out. We will be going out for bid for this project.
- RPF for Bristow repaying was presented by the City Administrator. We will spot milling on Bristow in house. We will go out for bid for this project.
- Tearing down the RDA building was presented by the City Administrator. The board was asked if they have a problem with doing the demolition in-house. The board approved in-house demolition with the use of a contractor for assistance. We are waiting on Spire to disconnect the gas before this can be done. We are also waiting on the quiet title. This will probably take about 2 months.

Comments from the Aldermen

Ward 1

- Alderman Bonzo stated the 3rd phase of Lackland shoulders was finished. This project encompassed both Ward 1 and Ward 2. Hopefully next year, we will have the other side done.
- Alderman Terry stated that Peter & Mike have been replacing sidewalks by the middle school. Peter & Mike also cleaned up the corner behind John's Butcher Shoppee that was overgrown by vines and weeds. We received a donation of books for the library by the community garden by the Presbyterian church.

Ward 2

- Alderman Elwood stated the east side of Lackland looks very good. Alderman Elwood complimented Peter and Mike for taking the milling that was going to be thrown away and use it as surface material at public works. The block party on Argyle was a great party.
- Alderman Klema thanked Mr. Wohlschlaeger for coming to the meeting and giving us options for the park. Alderman Klema is glad that the project has started.

Mayor's Report

- The mayor was sorry for not being here last week but had a health emergency.
- The shoulders on Lackland look good,

City Administrator's Report

• Mike and Peter have been working around the school, tearing out and replacing bad sidewalks. They are doing this now while the school is out for the summer.

City Attorney's Report

- We have one ordinance for Conflict of Interest that we must adopt every 2 years.
- The City Attorney gave an update on Show Me Courts.

Unfinished Business

• None

Bills, Ordinances and Resolutions

- AN ORDINANCE OF THE CITY OF CHARLACK MISSOURI AFFIRMING ITS METHOD OF DISCLOSING POTENTIAL CONFLICT OF INTEREST AND SUBSTANTIAL INTERESTS.
- Alderman Bonzo made a motion for the first reading of Bill 19-7 by title only, seconded by Alderman Elwood. Motion passed with no dissentions.
- City Attorney Ed Sluys read Bill 19-7 by title only for the first reading.
- Alderman Bonzo made a motion for the second reading of Bill 19-7 by title only, seconded by Alderman Elwood. Motion passed with no dissentions.
- City Attorney Ed Sluys read Bill 19-7 by title only for the second reading.
- Alderman Bonzo made a motion to approve and adopt Bill 19-7 as Ordinance 19-7, seconded by Alderman Elwood. The Mayor called the Roll, and the votes were cast as follows: Alderman Terry; Aye, Alderman Klema, Aye, Alderman Bonzo, Aye, Alderman Elwood, Aye. Motion passed.

Public Participation

- Paul Shortt, 2416 Bristow stated that vehicles are parking on the corner of Lackland and Bristow, which makes it hard to see and make a right turn. He asked if we could put a no parking from here to corner? The board stated they would decide by the next meeting. Paul stated that the barricades on his side of Bristow have cut speeding down.
- Janet Blair, 8430 Ann stated that she sees the cars going fast around the barricades. Janet wanted to remind the city that she is having her big party on the 1st Saturday of August after 1pm and there will be parking in her yard. We will post a special permit for the yard.
- Frank Mattingly, 8733 Olden, wanted to know if a turn lane on Midland had been addressed. The City Administrator said they have contacted MoDot have not heard back.
- Robin Metz, 8722 Argyle stated she is impressed with the police with their lights at night. Robin asked if there are toxic chemicals in the RDA building, the city administrator stated that if there are, we will contract that out.

• Robin stated she is seeing many vacant houses on Argyle and wanted to know what the city is doing with these. The city administrator stated if they are empty but being maintained, we cannot do anything about the.

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Adjourn

Motion to adjourn was made by Alderman Bonzo, seconded by Alderman Elwood. Motion passed with no dissentions. Meeting ended at 8:46pm.

CHARLACK CRIME PREVENTION NOTICES - JULY AND AUGUST 2019

·				S-JOLI AND AUGUST 2019
Charlack	7/2/2019		License Plate Expired	Plates expired
Charlack	7/5/2019		Parked	Parked to close to the stop sign
Charlack	7/5/2019		License Plate Expired	Plates expired
Charlack	7/5/2019		License Plate Expired	Plates expired
Charlack	7/19/2019		License Plate Expired	Plates expired
Charlack	7/19/2019		License Plate Expired	Plates expired
Charlack	7/20/2019		Buisiness Check	Nothing appeared out of place
Charlack	7/22/2019		License Plate Expired	Plates expired
Charlack	7/24/2019		Door or Window Open	Windows down
Charlack	7/24/2019		License Plate Expired	Plates expired
Charlack	7/31/2019		Buisiness Check	Nothing appeared out of place
Charlack	7/31/2019		Parked	Parked on Grass
Charlack	8/14/2019		Buisiness Check	Nothering appeared out of place
Charlack	8/17/2019		License Plate Expired	Plates expired
Charlack	8/17/2019		Other	Gate open
Charlack	8/17/2019		Door unlocked	Door Unlocked on five cars
Charlack	8/17/2019		Door unlocked	Door Unlocked
Charlack	8/22/2019		Door or Window Open	Garage door open - resecured
Charlack	8/22/2019		Buisiness Check	Basement door open - cleared building
Charlack	8/22/2019		Buisiness Check	Nothing appeared out of place
Charlack	8/22/2019		Other	Gate Open
Charlack	8/22/2019		Door or Window Open	Vehicle unlocked
Charlack	8/26/2019		Vehicle unlocked	Vehicle unlocked
Charlack	8/26/2019		Vehicle unlocked	Vehicle unlocked
Charlack	8/26/2019		Vehicle unlocked	Vehicle unlocked
Charlack	8/26/2019	Business	Vehicle unlocked	Vehicle unlocked
Charlack	8/26/2019	Business	Vehicle unlocked	Vehicle unlocked
Charlack	8/26/2019		Vehicle unlocked	Vehicle unlocked
Charlack	8/27/2019	Business	Buisiness Check	Nothing appeared out of place
Charlack	8/27/2019		Buisiness Check	Nothing appeared out of place
Charlack	8/27/2019		License Plate Expired	Plates expired
Charlack	8/30/2019	Vehicle	License Plate Expired	Plates expired
Charlack	8/31/2019		Buisiness Check	Nothing appeared out of place
Charlack	8/31/2019	Business	Buisiness Check	Nothing appeared out of place
Charlack	8/31/2019	Vehicle	Other	Valuables in view
Charlack	8/31/2019	Business	Buisiness Check	Nothing appeared out of place
Charlack	8/31/2019	Business	Buisiness Check	Nothing appeared out of place
Charlack	8/31/2019		Other	Checked doors - nothing out of place
Charlack	8/31/2019	Home	Door or Window Open	Rear door not shut - checked for occupants

CHARLACK													
2019 TICKETS BY VIOLATION	JAN	FEB	MAR		MAY	JUN	JUL	AUG	SEP	ост	NOV	DEC	TOTAL
Child Restraint	0	0	0	1	0	2	0	1					4
Counterfeit Tags	0	0	0		0	0	1	1					2
Defective Equipment	5	3	2	1	4	3	. 0	2					20
Displayed Plates of Another	0	0	0	1	1	2	11	4					19
Driving while Intoxicated	0	· 1	0	0	0	1		0					2
Driving while Rev. or Susp.	6	5	5	8	11	8	12	4	-				. 59
Driving with One Headlight	0	0	0	0	1	0	0	0					1
Elect. Signal Violation	0	1	0	0	0	0	0	0					1
Equipment Violation	0	1	0	0	1	0	3	1					6
Exceded Posted Sp. Limit 11-15	1	1	3	12	11	8	8	10					54
Exceded Posted Sp. Limit 16-19	2	4	10	2	1	4	5	7	÷				35
Exceded Posted Sp. Limit 20-25	2	5	5	8	6	2	12	6					46
Exceded Posted Sp. Limit 6-10	2	0	0	1	.2	0	0	0					5
Expired Driver's License	2	0	0	0	2	2	0	2					8
Expired License Plates	0	1	0	0	2	6	12	_18					39
Failed to drive in single lane	0	. 1	0	2	2	0	0	28		•			33
Failure to Register	29	34	41	53	53	20	30	2					262
Failure to Signal	2	1	0	. 3	2	0	0	0					8
Failure to stay on pavement	0	1	0	0	0	0	0	. 0					1
Failure to Stop at Sign at line	1	0	0	0	Ō	0	0	0					1
Failure to Yield	0	0	0	0	1	0	1	0					2
Followed veh. Too closely	0	1	0	0	1	0	0	0					2
Improper Lane Use	0	0	0	0	1	0	Ó	0					1
Inattentive Driving	o	0	1	0	· 0	o	0	0					1
Leaving the Scene of a MV Acc.	0	0	0	. 0	0	1	0	0					
License Plate Light Violation	0	0	1	0		o	.0	1					3
No headlights when required	0	 1	1	0	0	1	1	 0	· · · · · ·				4
No Insurance	18	15	17	34	27	16	38	28					193
No Operator's Lic.	1	1	2	2	3	2	6	7					· · · · ·
No Parking Zone	0	1	<u>2</u> 0	0	0	0	0						24
No Proof of Insurance	2	3	0	0	0	0	0	0					1 5
Op. motor veh. On Hwy with DL Exp	0		0	0			0	0					
Op. motor ven. On Hwy with DC Exp	0	4 · 0	0	0	2	0	4	3					6 8
Parking violation	0	0	0	0	4	0	0	0					6
Pass. Veh./interfere with app. Veh.	0	0	0	0		1	0	0					
Red Light Violation	0	0	0	0	0	1	0	0					'
Seat Belt Violaton	0	0		. 3	2	2	1	4					13
Speed 11-15 Over (School Zone)	0	0	0	2	0	0	0	0	·				2
Speed over 20-25	1	0	0	0	0	0	0	0					
Speed 26 - 30	0	0	0	ō	0	0	2	2		·			4
Speeding 31-35	0	0	0	1	0	1	0	0					2
Speeding 41-45	0	1	0	o	0	0	0	0					1
Speeding 51 and over	0	0	1	0	o	1	0	0					2
Stop Sign Violation	9	11	19	· 24	9	8	12	8					100
Through Traffic Prohibited	2	4	3	4	0	2	2	1					18
Tinted Windows	0	0	2	0	1	0	0	2					5
Vehicle License/Inspection/Title	0	0	0	1	0	0	0	0			•		· 1
Violation missing from ticket	0	1	0	0	0	0	0	0					1
Weaving	0	1	2	1	1	0	1	1					7
TOTAL	85	105	116	164	153	94	162	143	0	0	0	0	1022

				CHA	RLA	СК							
2019 TICKETS BY STREET	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ост	NOV	DEC	TOTAL
ACKERMAN	2	0	0	0	2	0	0	0					4
ANN	0	0	0	0	.0	0	0	2					2
ARGYLE	0	2	1	7	5	0	0	7					22
BRISTOW	4	· 8	. 4	10	8	4	14	. 8					60
BURTON	1	3	· 0	Ó	0	0	0	0					4
EL QUITO	0	. 3	0	0	6	0	0	0			,		9
ENDICOTT	0	0	0	0	· 0	0	0	0	•				0
FOREST	0	0	· 0	0	0	1	0	0					1
GILROSE	0	0	0	. 0	0	.0	0	0					0
LA CARACAS	0	0	0	0	5	0	0	0					5
LACKLAND	34	35	44	47	43	24	55	- 25					307
LEHIGH	0	0	0	0	0	0	0	0					0
MARSHALL	0	0	0	· 0	0	· 0	0	0	•				. 0
MASTERSON	0	0	0	0	0	0	0	2					2
MCKIBBON	3	6	3	1	1	Ö.	0	1					15
MIDLAND	1	0	1	. 0	0	0	0	0					2
OLDEN	3	0	0	1	.1	0	0	0					5
POMONA	2	0	0	0	0	0	. 0	0	· .				. 2
SAN RAFAEL	2	1	0	.2	4	6	0	0					15
ST CHARLES ROCK RD	9	14	5	່ 11	12	5	5	9					70
WALTON	10	10	14	24	11	8	13	8					98
WINDOM	2	0	0	3	0	2	0	. 0	-				7
Hwy 170	12	23	43	60	54	44	75	81					392
OTHER	0	0	1	0		0	Ö	0					1
TOTAL	85	105	116	166	152	94	162	143	0	0	0	0	1023

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CHARLACK

Calls for Service - 2019

ASSIGTOHER AGENCY 6 3 14 J0 12 9 0 9 BUBINESS CHECK 6 8 6 6 7 3 0 BUSINESS CHECK 45 117 61 15 99 32 40 76 0 CARCLOUTING 1 3 13 0 0 0 1 0 0 1 CARLESS DRIVING 0 0 0 0 1 0 0 1 0 0 1 0 0 1 0 0 1 0					1 1 2 1 1 0 0 0 4 0 0 0 0 0 0 0 0 0 0 0 0 0	1 0 0 2 1 0 0 2 1 3 3 2 2 0 0 1 1 2 2 2 0 0 0 2 2 1 1 0 0 0 3 0 0 2 2 1 1 1 2 2 0 0 0 0 2 1 1 3 3 3 2 2 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	1 0 0 0 1 1 6 0 2 1 1 0 0 0 0 1 1 0 0 0 0 1 1 0 0 0 0	4 9 0 1 1 1 0 5 1 1 1 1 1 1 2 1 1 1 1 2 1 1 1 1 1 2 1 2 1 1 1 1 1 1 1 1 2 1 2 1	3 3 0 1 0 1 0 1 0 1 0 1 0 1 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 1 1 1 1 1 1	2 1 0 2 3 3 3 0 0 0 0 0 0 0 0 1 1 0 0 0 0 1 1 1 2 3 3 1 1 1 2 3 3 1 1 1 2 3 3 0 0 0 0 0 0 0 0 0 0 0 0 0	1 0 1 1 3 3 0 4 4 1 0 0 2 0 0 1 1 0 0 0 0 1 1 3 3 0 0 1 1 1 3 0 0 0 1 1 1 3 0 0 0 0	0 0 0 2 0 0 0 0 0 0 0 0 2 0 0 0 0 0 0 1 1 0 0 0 0	FOUND PROPERTY FRAUD REPORT HARASSMENT INTOXICATED SUBJECT INVESTIGATION JUVENILE PROBLEM KEEP THE PEACE LOCKOUT LOST/STOLEN PROPERTY MISCELLANEOUS NOTIFICATION OBS SUBJECT OPEN DOOR ORDINANCE VIOLATION OVERDOSE PANHANDLING PARKING VIOLATION PARROL PEACE DISTURBANCE PED CHECK PRISONER TRANSPORT PROPERTY DAMAGE PUSUIT REMOVE SUBJECT REPO RESIDENCE / VACATION CHECK SHOTS FIRED/HEARD SICK CASE SOLICITOR COMPLAINT STEALING STOLEN VEHICLE SUDDEN DEATH SUJCIOUS SUBJECT SUSPICIOUS SUBJECT SUSPICIOUS SUBJECT TRAFFIC TRAFFIC HAZARD
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Category JAN FEB MAR APR MAY JUN JUL AUG SEP OCT NOV DEC T 9-1-1 HANG UP 0 1 1 0 <td>ΤΟΤΑ</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>0</td> <td>1</td> <td>ī</td> <td>0</td> <td></td>	ΤΟΤΑ								0	1	ī	0	

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09/09/19

Cash Basis

City of Charlack Summary Balance Sheet As of September 9, 2019

Sep 9, 19 ASSETS **Current Assets** 283,131.27 Checking/Savings **Total Current Assets** 283,131.27 **Fixed Assets** 379,023.52 TOTAL ASSETS 662,154.79 LIABILITIES & EQUITY Liabilities **Current Liabilities Accounts Payable** -4,920.00 Credit Cards 3,606.74 **Other Current Liabilities** 6,504.14 **Total Current Liabilities** 5,190.88 Long Term Liabilities 17,593.53 **Total Liabilities** 22,784.41

639,370.38

662,154.79

Equity

TOTAL LIABILITIES & EQUITY

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09/09/19 Cash Basis

City of Charlack **Profit & Loss** July 1 through September 9, 2019

	· · · · · · · · · · · · · · · · · · ·
	Jul 1 - Sep 9, 19
Ordinary Income/Expense	
Income	
Business License	51,033.02
Clerk Fee	93.00
Clerk Fee - E/R	785.00
CVC Surcharge	3.13
CVC Surcharge - E/R	26.42
Excavation Permit	15.00
Fines & Fees	1,505.00
Fines & Fees - E/R	4,987.00
Inspection Fees	1,400.00
Insurance Refund	66.74
Interest Income	0.24
Judicial Education Fund	79.81
Occupancy Permits	520.00
Park Reservation	40.00
Tax Revenue	
Cable Utility	2,408.87
Capital Improvement	23,854.20
Cigarette Tax	464.96
Electric	
Gas	21,865.39
Local Sales tax	13,001.50 33,238.67
Motor Fuel	
Motor V Fee Inc.	6,313.65
	911.44
Motor V Sales Tax	2,347.00
Personal Property	259.87
Prop P	19,922.46
Real Estate	654.88
Road & Bridge	371.12
Sewer Lateral	304.70
Telecom	7,776.88
Water	5,234.17
Total Tax Revenue	138,929.76
Total Income	199,484.12
Gross Profit	199,484.12
Expense	
Advertising	290.00
Bank Service Charges	1.00
Cap Improvement - City Hall	
Infrastructure	
Street Repair	1,669.17
Total Infrastructure	1.669.17
Total Cap Improvement - City Hall	1,669.17
Cap Improvement - Public Works Equipment Repair	29.99
Vehicle Purchase	
venicie rurchase	8,000.00
Total Cap Improvement - Public Works	8,029.99
Concrete	1,122.40
Contracted Services - Police	66,666.00
Debt Service Payments	00,000.00
New Vehicle Purchase	26,000.00
	20,000.00
Total Debt Service Payments	26,000.00
Equipment Rental - Office Equip	362.62
Gasoline, Oil, etc.	
General Supplies	115.93

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09/09/19

Cash Basis

City of Charlack **Profit & Loss** July 1 through September 9, 2019

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	Jul 1 - Sep 9, 19
Insurance Dental Health & Life Liability Insurance Vision	1,267.15 5,855.83 194.00 315.36
Total Insurance	7,632.34
Membership dues & subscriptions Office Supplies Park Maintenance & Repair Payroll Expenses Payroll taxes Postage and Delivery Professional Fees	2,339.72 112.41 704.59 52.50 2,402.88 78.00
City Attorney City Engineer CPA Prosecuting Atty	4,229.00 2,398.75 1,015.00 1,800.00
Total Professional Fees	9,442.75
Repair & Maintenance	145.50
Salaries Salaries - Elected Officials Salaries - Overtime Salaries - Other	4,400.00 36.17 26,748.46
Total Salaries	31,184.63
Telephone Telephone - Mobile Training	673.69 228.37 150.00
Utilities	3,280.19
Web Hosting	60.00
Total Expense	163,616.59
Net Ordinary Income	35,867.53
Net Income	35,867.53

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09/09/19

Cash Basis

City of Charlack Profit & Loss Budget vs. Actual July 2019 through June 2020

		Ju	'19 - Jun 20	Budget	\$ Over Budget	% of Budget
Ord	inary income/Expense	•				
	Income	-				
	Bonds Forfeited		0.00	250.0	0 -250.00	0.0%
	Business License		51,033.02	65,000.0		78.5%
	Clerk Fee	-	93.00	1,500.0		6.2%
	Clerk Fee - E/R		785.00	10,000.0	0 -9,215.00	7.9%
	CVC Surcharge		3.13	60.0	0 -56.87	5.2%
•	CVC Surcharge - E/R		26.42	300.0	0 -273.58	8.8%
	Election Income		0.00	40.0		0.0%
	Excavation Permit		15.00	600.0	0 -585.00	2.5%
	Fines & Fees	. ·	1,505.00	25,000.0		6.0%
	Fines & Fees - E/R		4,987.00	74,000.0		6.7%
	Grants		0.00	6,400.0	0 -6,400.00	0.0%
	Inmate Security Fund		0.00	400.0		0.0%
	Inspection Fees		1,400.00	4,500.0		31.1%
	Insurance Refund		66.74	300.0		22.2%
	Interest Income		0.24	50.0		0.5%
	Judicial Education Fund		79.81	1,500.0		5.3%
	Law Enf Arrest-Local		0.00	100.0		0.0%
	Liquor License		0.00	2,000.0		0.0%
•	Nuisance Maintenance	•	0.00	500.00		0.0%
	Occupancy Permits	• •	520.00	2,000.00		26.0%
	Park Reservation		40.00	400.00		10.0%
	Permit Fee		0.00	3,000.0		0.0%
	Pet License		0.00	15.00	0 -15.00	. 0.0%
	Police Report	· .	0.00	400.00		0.0%
	Tax Revenue		0.00	400.00	-400.00	0.0%
	Cable Utility		2.408.87	10,000.00	-7,591.13	
	Capital Improvement		23,854.20	95,000.00	-71,145.80	24.1%
	Cigarette Tax	· .	464.96	3,000.00	-2,535.04	25.1%
	Electric		21,865.39	100,000.00	•	15.5%
	Gas		13,001.50	70,000.00	-78,134.61	21.9%
	Local Sales tax		33,238.67	205,000.00	-56,998.50	18.6%
	Motor Fuel		6,313.65	40,000.00	-171,761.33	16.2%
	Motor V Fee Inc.		911.44	6,000.00	-33,686.35	15.8%
	Motor V Sales Tax		2,347.00	13,000.00	-5,088.56	15.2%
	Personal Property		259.87	7.000.00	-10,653.00	18.1%
	Prop P		19,922.46	70.000.00	-6,740.13	3.7%
	Railroad & Utility		0.00		-50,077.54	28.5%
	Real Estate		654.88	1,000.00	-1,000.00	0.0%
	Road & Bridge		371.12	23,000.00	-22,345.12	. 2.8%
	Sewer Lateral	·	304.70	14,000.00	-13,628.88	2.7%
	Special Assessment		0.00	12,000.00	-11,695.30	2.5%
	Telecom			3,000.00	-3,000.00	0.0%
	Water		7,776.88	35,000.00	-27,223.12	22.2%
			5,234.17	25,000.00	-19,765.83	20.9%
	Total Tax Revenue		138,929.76	732,000.00	-593,070.24	19.0%

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09/09/19

Cash Basis

City of Charlack Profit & Loss Budget vs. Actual July 2019 through June 2020

	Jul '19 - Jun 20	Budget	\$ Over Budget	% of Budget
Tow Releases Vending Machine License	0.00 0.00	300.00 30.00	-300.00 -30.00	0.0%
Total Income	199,484.12	930,645.00	-731,160.88	21.4%
Gross Profit	199,484.12	930,645.00	-731,160.88	21.4%
Expense	· ·			
Advertising	290.00	750.00	-460.00	38.7%
Bank Service Charges	1.50	. 350.00	-348.50	0.4%
Cap Improvement - City Hall Derilect Properties	0.00	20,000,00		
Infrastructure	0.00	20,000.00	-20,000.00	0.0%
Street Repair	1,669.17	60,000.00	59 220 82	0.0%
Infrastructure - Other	0.00	2,000.00	-58,330.83 -2,000.00	2.8% 0.0%
Total Infrastructure	1,669.17	62,000.00	-60,330.83	2.7%
Office Equipment	0.00	2,000.00	-2,000.00	0.0%
Park Planning	0.00	3,200.00	-3,200.00	0.0%
Total Cap Improvement - City Hall	1,669.17	87,200.00	-85,530.83	1.9%
Cap Improvement - Public Works				
Equipment Purchase	0.00	17,000.00	-17,000.00	0.0%
Equipment Repair	29.99	1,000.00	-970.01	3.0%
Vehicle Purchase	8,000.00	45,000.00	-37,000.00	17.8%
Vehicle Repair	0.00	1,500.00	-1,500.00	0.0%
Total Cap Improvement - Public Works	8,029.99	64,500.00	-56,470.01	12.4%
Computer Program Renewal	0.00	500.00	-500.00	. 0.0%
Concrete	1,122.40	1,000.00	122.40	112.2%
Contracted Services - Police Debt Service Payments	66,666.00	386,550.00	-319,884.00	17.2%
Commerce Loan - 8541 Forest	0.00	2,500.00	-2,500.00	0.0%
New Vehicle Purchase	26,000.00	· · · · · · · · · · · · · · · · · · ·	· · · · · · · · · · · · · · · · · · ·	
Total Debt Service Payments	26,000.00	2,500.00	23,500.00	1,040.0%
Document Destruction	0.00	135.00	-135.00	0.0%
Election Expenses	0.00	600.00	-600.00	0.0%
Equipment Rental - Office Equip	362.62	2,500.00	-2,137.38	14.5%
Food Basket	0.00	500.00	-500.00	0.0%
Gasoline, Oil, etc.	871.91	3,000.00	-2,128.09	29.1%
General Supplies	115.93	3,000.00	-2,884.07	3.9%

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09/09/19

Cash Basis

City of Charlack Profit & Loss Budget vs. Actual July 2019 through June 2020

	Jul '19 - Jun 20	Budget	\$ Over Budget	% of Budget
Insurance Bonding Dental Health & Life Liability Insurance Vision Workman's Comp.	0.00 1,267.15 5,855.83 194.00 315.36 0.00	500.00 5,000.00 30,000.00 10,000.00 1,400.00 18,000.00	-500.00 -3,732.85 -24,144.17 -9,806.00 -1,084.64 -18,000.00	0.0% 25.3% 19.5% 1.9% 22.5% 0.0%
Total Insurance	7,632.34	64,900.00	-57,267.66	11.8%
Internet - City Hall Internet - Office Computers Licenses and Permits Medals / Awards / Badges Membership dues & subscriptions Mosquito Spraying Office Supplies Park Maintenance & Repair Paul Handal Lawsuit Payroll Expenses Payroll Expenses Payroll taxes Postage and Delivery Printing and Reproduction Professional Fees	0.00 0.00 0.00 2,339.72 0.00 112.41 704.59 0.00 52.50 2,402.88 78.00 0.00	600.00 100.00 150.00 3,500.00 3,500.00 1,500.00 1,500.00 300.00 14,000.00 1,500.00 500.00	-600.00 -100.00 -150.00 -1100.00 -1,160.28 -375.00 -1,387.59 -295.41 0.00 -247.50 -11,597.12 -1,422.00 -500.00	0.0% 0.0% 0.0% 66.8% 0.0% 7.5% 70.5% 0.0% 17.5% 17.2% 5.2% 0.0%
City Attorney City Engineer CPA Prosecuting Atty	4,229.00 2,398.75 1,015.00 1,800.00	35,000.00 10,000.00 6,000.00 10,800.00	-30,771.00 -7,601.25 -4,985.00 -9,000.00	12.1% 24.0% 16.9% 16.7%
Total Professional Fees	9,442.75	61,800.00	-52,357.25	15.3%
Prop P	0.00	5,000.00	-5,000.00	0.0%
Repair & Maintenance Municipal Building Maintenance Repair & Maintenance - Other	0.00 145.50	2,000.00	-2,000.00	0.0%
Total Repair & Maintenance	. 145.50	2,000.00	-1,854.50	7.3%
Salaries Salaries - City Administrator Salaries - City Clerk Salaries - City Hall Part Time Salaries - Elected Officials Salaries - Overtime Salaries - Public Works Salaries - Other	0.00 0.00 4,400.00 36.17 0.00 26,748.46	60,000.00 32,000.00 2,000.00 26,400.00 3,000.00 50,000.00	-60,000.00 -32,000.00 -2,000.00 -22,000.00 -2,963.83 -50,000.00	0.0% 0.0% 16.7% 1.2% 0.0%
Total Salaries	31,184.63	173,400.00	-142,215.37	18.0%
Salt Senior Utility Rebate Sewer Lateral	0.00 0.00 0.00	4,000.00 1,100.00 7,000.00	-4,000.00 -1,100.00 -7,000.00	0.0% 0.0% 0.0%

09/09/19

Cash Basis

City of Charlack Profit & Loss Budget vs. Actual July 2019 through June 2020

•	Jul '19 - Jun 20	Budget	\$ Over Budget	% of Budget
Special Events Block Party Christmas Community Fireworks Easter Halloween	0.00 0.00 0.00 0.00 0.00 0.00	1,500.00 1,000.00 1,000.00 600.00 850.00	-1,500.00 -1,000.00 -1,000.00 -600.00 -850.00	0.0% 0.0% 0.0% 0.0% 0.0%
Total Special Events	0.00	4,950.00	-4,950.00	0.0%
Street Signs Telephone Telephone - Mobile Training	0.00 673.69 228.37 150.00	600.00 1,600.00 1,500.00 1,500.00	-600.00 -926.31 -1,271.63 -1,350.00	0.0% 42.1% 15.2% 10.0%
Travel, Lodging, Meals Tree removal Uniforms	0.00 0.00 0.00	1,000.00 1,000.00 700.00	-1,000.00 -1,000.00 -700.00	0.0% 0.0% 0.0%
Utilities	3,280.19	20,500.00	-17,219.81	16.0%
Web Hosting	60.00	500.00	-440.00	12.0%
Total Expense	163,617.09	929,760.00	-766,142.91	17.6%
Net Ordinary Income	35,867.03	885.00	34,982.03	4,052.8%
Net Income	35,867.03	885.00	34,982.03	4,052.8%

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09/09/19

Cash Basis

City of Charlack Balance Sheet Prev Year Comparison As of June 30, 2019

	Jun 30, 19	Jun 30, 18	\$ Change	% Change
ASSETS	_			
Current Assets				
Checking/Savings				
Cash				
Cap Imp - Bank of America	100,743.80	102,402.28	-1,658.48	-1.6%
Cap. Improvement - 45 - Commerc General Fund - Bank of America	4,971.88	1,682.06	3,289.82	195.6%
	13,846.76	37,082.42	-23,235.66	-62.7%
Holding Facility - 85 - Pulaski	202.54	202.54	0.00	0.0%
Petty Cash Prop P - Bank of America	129.00 11.814.04	100.00	29.00	29.0%
Road Fund - Bank of America		32,308.94	-20,494.90	-63.4%
	81,285.14	93,498.97	-12,213.83	-13.1%
Sewer Lateral - Bank of America	30,895.93	7,026.47	23,869.46	339.7%
Traffic Safety - 69 - Pulaski	327.29	327.29	0.00	0.0%
Total Cash	244,216.38	274,630.97	-30,414.59	-11.1%
Courts JIS-Bank of America	101.60	101.60	0.00	0.0%
Total Checking/Savings	244,317.98	274,732.57	-30,414.59	-11.1%
Other Current Assets				
Prepaid Insurance	0.00	5,365.00	-5,365.00	-100.0%
Total Other Current Assets	0.00	5,365.00	-5,365.00	-100.0%
Total Current Assets	244,317.98	280,097.57	-35,779.59	-12.8%
Fixed Assets			•	
Land	69,000.00	69,000.00	0.00	. 0.0%
Machinery & Equipment	79,030.04	38,970.04	40,060.00	102.8%
Vehicles	230,993.48	207,705.48	23,288.00	11.2%
Total Fixed Assets	379,023.52	315,675.52	63,348.00	20.1%
TOTAL ASSETS	623,341.50	595,773.09	27,568.41	4.6%
LIABILITIES & EQUITY		·····		
Liabilities				
Current Liabilities	•	·		
Accounts Payable				
Accounts Payable	-4,920.00	0.00	-4,920.00	-100.0%
Total Accounts Payable	-4,920.00	0.00	-4,920.00	-100.0%
Credit Cards			· .	
Credit Card - Bank of America	1,027.22	0.00	1,027.22	100.0%
Total Credit Cards	1,027.22	0.00	1,027.22	100.0%

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09/09/19

Cash Basis

City of Charlack Balance Sheet Prev Year Comparison As of June 30, 2019

	Jun 30, 19	Jun 30, 18	\$ Change	% Change
Other Current Liabilities				
Payroll Liabilities				ż
AFLAC	510.00	510.00	0.00	0.0%
Federal and FICA	2,814.66	2,173.76	640.90	29.5%
FUTA	201.48	101.17	100.31	99.2%
Garnishment	317.07	317.07	0.00	0.0%
Missouri Withholding	729.00	595.00	134.00	22.5%
Pension plan	500.00	500.00	0.00	0.0%
SUTA	0.00	. 180.00	-180.00	-100.0%
Total Payroll Liabilities	5,072.21	4,377.00	695.21	15.9%
Total Other Current Liabilities	5,072.21	4,377.00	695.21	15.9%
Total Current Liabilities	1,179.43	4,377.00	-3,197.57	-73.1%
Long Term Liabilities			4	1
Accrued Paid Time Off	-1.070.86	-1,070.86	0.00	0.0%
N/P - Ally	0.10	0.10	0.00	0.0%
N/P - Commerce Bank	19,729.98	23,991.42	-4.261.44	· -17.8%
Total Long Term Liabilities	18,659.22	22,920.66	-4.261.44	-18.6%
		·	.,	
Total Liabilities	19,838.65	27,297.66	-7,459.01	-27.3%
Equity				
Retained Earnings	568,475.43	482,188.45	86,286,98	17.9%
Net Income	35,027.42	86,286.98	-51,259.56	-59.4%
Total Equity	603,502.85	568,475.43	35,027.42	6.2%
TOTAL LIABILITIES & EQUITY	623,341.50	595,773.09	27,568.41	4.6%

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Bill No. <u>19-8</u>

Ordinance No. 19-8

AN ORDINANCE AMENDING CHAPTER 200 OF THE MUNICIPAL CODE OF THE CITY OF CHARLACK, MISSOURI AUTHORIZING THE BOARD OF ALDERMEN TO ESTABLISH A BOARD OF POLICE COMMISSIONERS.

WHEREAS, the Board of Aldermen ("Board") of the City of Charlack, Missouri ("City") would like to improve accountability for police activity to the citizens of the City; and

WHEREAS, the Board believes that it will advance the public health, safety and welfare to establish a Board of Police Commissioners; and

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF CHARLACK, MISSOURI, AS FOLLOWS:

<u>Section One.</u> Chapter 200 of the Municipal Code of the City of Charlack is hereby amended by the addition of a new Article VII entitled "Board of Police Commissioners," to read as follows:

Title II:	Public Health, Safety, and Welfare
Chapter 200:	Police Department
Article VII:	Board of Police Commissioners
Section 200.110:	Established

The Board of Police Commissioners of the City of Charlack is hereby created and established.

Section 200.120:

Membership - Qualifications, Terms, Compensation

A. The Board of Police Commissioners shall consist of five (5) members, all of whom shall be residents of the City and who shall have been residents of the City for one (1) whole year next preceding their appointment. Two (2) Commissioners shall be selected from each City ward and one (1) Commissioner shall be selected at large.

B. No person shall serve as a member of the Board of Police Commissioners who shall not have obtained the age of twenty-one (21) years prior to the date of his/her appointment. No person shall serve on such Board if he/she is in arrears on any taxes owed to the City, or is not qualified to vote in the City municipal elections, or has been or is ever convicted of a felony.

- C. All appointments shall be for a period of two (2) years, and any member of the Board shall be eligible for reappointment.
- D. The term of the Chairman, who shall be appointed by the Mayor of the City, shall be for a period of one (1) year, and he/she shall be eligible for reappointment; provided however, that should he/she for any reason cease to be a resident of the City during his/her term as Chairman of the Board of Police Commissioners he/she shall cease to hold such office, and the balance of the term for which he/she has been appointed shall be served by a duly appointed member of the Board of Police Commissioners.

Section 200.130: Appointment – Removal

- A. All appointments to the Board of Police Commissioners shall be made by the Mayor with the approval of the majority of the Board of Aldermen.
- B. Members may be removed in the same manner and form prescribed by Statutes for the removal of other appointed officers in Cities of the same class.

Section 200.140:

Powers and Duties

- A. The Board members shall not have the power, nor shall they assert the power, to exercise direct supervision over any member of the Police Department and the performance of his/her police duties, but shall contact the Marshal in all matters requiring supervision or the giving of orders.
- B. The Board shall have the power as a body to investigate any allegations or complaint regarding any action or actions of any Police Officers serving the City, and shall promptly report the results of that investigation, after a hearing, to the Mayor and Marshal of the City in writing. The report shall set forth the action complained of, the results of the investigation conducted, together with the Board's recommendation as to what action should be taken by the Board of Aldermen and the Marshal, and shall state the vote of the Board upon the action recommended.
- C. The Board of Police Commissioners shall not usurp or exercise any of the powers of the Marshal over the members of the Police Department directly, but shall meet with the Marshal as a body, and advise him/her of any matter it believes requires attention or remedy. Disagreements or differences of opinion between the Board

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of Police Commissioners and the Marshal shall be referred to the Mayor and the Board of Aldermen for determination.

- D. The Board of Police Commissioners shall review the ordinances of the City governing the Police Department, and shall become familiar with the Statutes of the State regarding Police Officers in the Cities of the same class as the City of Charlack, and shall recommend such legislation by the City as may be deemed necessary and/or desirable in its interest for providing the most efficient police protection available for the City.
- E. The Board of Police Commissioners shall call upon the City Attorney of the City for such legal advice or services as may be required in the performance of its duties.

Section 200.150: Meetings – Rules of Procedure

- A. Meetings of the Board of Police Commissioners shall be held at the call of the Chairman, or on order of the Mayor, or upon written notice to all the members of the Board stating the purpose of the meeting. In case of emergency, the written notice shall not be necessary if waived by four (4) members other than the Chairman, and further provided that the remaining members are orally advised or it is not reasonably possible to locate them, and further provided that a legal quorum of the Board attends such meeting.
- B. Three (3) members shall constitute a legal quorum of the Board.
- C. The Chairman shall preside at all meetings except that in his/her absence the remaining members of the Board, if there is a legal quorum present, shall appoint an Acting Chairman to serve at such meeting, and he/she shall have all of the powers of the regular Chairman except that he/she shall be permitted to vote on all matters.
- D. The Board shall elect a Secretary from its own membership. The Secretary shall keep accurate minutes of all proceedings of the Board. Upon approval by the Board the minutes shall be signed by the Chairman and attested to by the Secretary.
- E. The agenda of all meetings shall be prescribed by the Chairman or Acting Chairman who shall allow sufficient time for representatives of the public, the Police Department, or any other group, to appear before it.
- F. All meetings shall be held in the City Hall, unless otherwise authorized by the Mayor.

Section 200.160:

Conduct of Investigations and Hearings.

- A. In any investigation regarding the conduct of Police Officers, the officers involved shall be present, and have the right to be represented by counsel, and have the privilege of cross examination of all witnesses and, if he/she chooses, to introduce testimony on his/her own behalf.
- B. The hearing shall be before the whole Board of Police Commissioners and the Marshal shall be present during such investigation and hearing.
- C. At such hearing the Chairman shall regulate the proceedings and take all measures necessary or proper for the efficient performance of such duties.
- D. Any evidence which would be admissible under the general Statutes of the State or under the rules of evidence governing proceedings in matters not involving a trial by jury in the courts of the State shall be admissible in a hearing before the Board of Police Commissioners. The rules of evidence shall be applied in any proceeding to the end, that equal and proper evidence shall be conveniently and expediently produced while preserving the substantial rights of the parties.
- E. The Board shall have the power, in cases involving moral turpitude, to suspend the accused from serving within the City if a majority of the Board determines that the accused is guilty, and further provided that in its report it specifically recommends dismissal of the officer by the Board of Aldermen.
- F. If the Board of Aldermen does not accept the recommendation of the Board of Police Commissioners the suspension from serving within the City shall be immediately lifted, and the officer reinstated.

Section Four. The portions of this Ordinance shall be severable. In the event that any portion of this Ordinance is found by a court of competent jurisdiction to be invalid, the remaining portions of this Ordinance are valid, unless the court finds the valid portions of this Ordinance are so essential and inseparably connected with and dependent upon the void portion that it cannot be presumed that the Board of Aldermen would have enacted the valid portions within the invalid ones, or unless the court finds that the valid portions standing alone are incomplete and are incapable of being executed in accordance with the legislative intent. Nothing herein shall be deemed to regulate or prohibit any activity to the extent that municipal authority is preempted by state or federal law.

<u>Section Five.</u> The Chapter, Article, Division and/or Section assignments designated in this Ordinance may be revised and altered in the process of recodifying or servicing the City's Code of Ordinances upon supplementation of such code if, in the discretion of the editor, an alternative designation would be more reasonable. In adjusting such designations the editor may also change other designations and numerical assignment of code sections to accommodate such changes.

Section Six. This Ordinance shall be in full force and effect from and after its passage and approval by the Mayor.

PASSED BY THE BOARD OF ALDERMEN FOR THE CITY OF CHARLACK THIS 10th DAY OF SEPTEMBER, 2019.

Presiding Officer

Attest:

Susie Gallagher, City Clerk

APPROVED THIS 10th DAY OF SEPTEMBER, 2019.

Mayor

Attest:

Susie Gallagher, City Clerk

Mark Chamberlain.

Mayor



Peter D. Daub Public Works

Mike Pauley City Administrator

Susie Gallagher City Clerk 8401 Midland Boulevard Charlack, Missouri 63114

(314) 427-4715 Fax (314) 427-5049

stember 10,2019

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PAUL SHORTT	2416 BRISTOW
Janet Blain	8430 Ann
Kelley DuBach	8637 ciden Are
TIM BOEDDEKER	8427 Midland Blud
DURIS WYNN	8623 Forest AU e
Frank Mattingly	8733 Day
Domis Finnegan	SV35 Ulden
Lill Wirts	8707 FORest Ave
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